

# 2021 BEACH CERMONY & PAVILION RENTAL AGREEMENT THE FRIENDS OF EMERALD COAST STATE PARKS

Henderson Beach State Park  
17000 Emerald Coast Parkway, Destin, FL 32541

An event reservation is **not confirmed** until the event fee and signed agreement are received.  
Please contact Anne Marie Diaz at (850) 269-1062 if you have any questions.

Henderson Beach State Park opens at 8:00am and closes at sunset. The event must be completed 15 minutes prior to sunset to allow time for guests to leave the park by sunset. Alcohol is prohibited in the park during normal operating hours (8:00am-sunset). Alcohol may be served inside the pavilion only for the After-Hours pavilion rental (after park closes). Contract is valid thru 12/31/2021 and is subject to change without notice.

Event Date: \_\_\_\_\_ Day of Week: \_\_\_\_\_ Ceremony Time: \_\_\_\_\_

Location: \_\_\_\_\_ Sunset: \_\_\_\_\_

Approx. Number of Guests Attending Event: \_\_\_\_\_ Rehearsal Requested:  Yes  No

Bride's Name: \_\_\_\_\_ Groom's Name: \_\_\_\_\_

Bride Phone: \_\_\_\_\_ Groom's Phone: \_\_\_\_\_

Bride's Email: \_\_\_\_\_ Groom's Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Day of Coordinator (required) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Reception Location (if applicable): \_\_\_\_\_

Will you or any of your guests be needing a beach wheelchair:

Type of Event (check all that apply):

Wedding Ceremony:  Reception:  Other: \_\_\_\_\_

## **Beach Ceremony Fee: Reserved Area on the Beach with Private Event Signage, Beach Ceremony Permit, State Park Entry Fees, Map Event Cards & Parking**

The beach ceremony fee includes entrance into the state park, parking, beach permits and the reserved area on the beach for your ceremony. The area is reserved for approximately a three (3) hour time period prior to sunset for your ceremony. The specific location of your reserved area is tentative and is subject to change. Friends of Emerald Coast State Parks will confirm your final guest count with your Coordinator approximately 30 days prior to the event. Any additional guests entrance fee over original prepaid amount will be deducted from the security deposit.

<input type="checkbox"/>	1-15	Guests/Vendors	\$395.00
<input type="checkbox"/>	16-50	Guests/Vendors	\$595.00
<input type="checkbox"/>	51-100	Guests/Vendors	\$795.00
<input type="checkbox"/>	101-150	Guests/Vendors	\$895.00
<input type="checkbox"/>	151-200	Guests/Vendors	\$995.00
<input type="checkbox"/>	201-250	Guests/Vendors	\$1,295.00

Anyone attending or participating in your event at the State Park, must be included in your overall count. Each person admitted into the park must be accounted for, and fees must be paid to the State of Florida. This includes officiants, photographers, hair and makeup artists, cake delivery, rental company setup, wedding coordinators, catering companies and guests.

**Pavilion Rentals:**

Off Season: 4:00pm-Sunset

Peak Season: 3:00pm-10:00pm (Memorial Day-Labor Day)

- 8:00am-2:00pm | \$150.00 (Off Season)
- 4:00pm-Sunset | \$150.00 (Peak Season)
- 3:00pm-10:00pm | \$1,300.00 After-Hours (Peak Season)

Ceremony &

Pavilion Fee : \$ \_\_\_\_\_

Pavilions may be reserved during the day from 8:00am-Sunset daily in the off season and 4:00pm-Sunset or 3:00-10:00pm during peak season (Limited availability during Labor Day-Memorial Day). After-Hours events occur from 3:00pm-10:00pm. Event Staff is required for all After-Hours Events since the park closes at sunset daily to the general public. Times are subject to change based on the time of sunset on a particular day.

**After-Hours Events:**

Alcohol may be served for the event inside the pavilion for the reception from 6:30pm (After-Hours) until the event is completed. Additional staff is required to ensure alcohol stays within the pavilion.

After-Hours Pavilion Rental includes electricity, 10 tables with attached seating for up to 80 guests. Complementary bistro lighting installation available for after-hours events only.

**PAYMENT IN FULL MUST BE MADE IN ORDER TO RESERVE AND CONFIRM AN EVENT**

**Security Deposit:**

A deposit is required in addition to the ceremony fees and/or Pavilion rentals for all events in case of damages, unsatisfactory post event cleanup, and the use of prohibited items or overage guests/vendors. Deposits will be refunded within 10-14 business days after event.

*Security deposit for a beach ceremony & private pavilion rental is \$250*

Security Deposit: \$ 250

**Rehearsals:**

When you book an event, it is for that particular area, date and time. If you would like to have a full rehearsal the prior to your event, please call the park to see if that date is available and then make arrangements with the Park. You must pay normal Park Entry Fees to conduct your rehearsal. If you would like to guarantee a specific time and place for your rehearsal, then you must book it and pay the applicable fees. Please remember that your rehearsal day may very well be someone else's "Special Day".

Rehearsals may be scheduled in advance and based on availability. The fee includes entrance into the park for up to 20 guests/vendors. Any additional guests over the allotted 20 will be deducted from your deposit.

**Rehearsal Fee: \$75.00**

Rehearsal Date: \_\_\_\_\_

Number of Guests/Vendors: \_\_\_\_\_

Rehearsal Time: \_\_\_\_\_

Rehearsal Fee: \$ \_\_\_\_\_

PLEASE REVIEW ALL RULES & REGULATIONS THAT ARE IN PLACE FOR THE PARK TO CONTINUE TO CARE FOR AND PROTECT THE NATURAL RESOURCES AND PRESERVE THEM FOR THE FUTURE. FAILURE TO DO SO OR COMPLY WITH PARK RULES WILL RESULT IN THE FORFEITURE OF YOUR DEPOSIT.

**CLIENT MUST READ AND INITIAL EVERY SECTION**

**CANCELLATIONS**

Require a 90 day notice prior to event for a full refund minus a \$100 Administrative fee. Less than 90 days' notice from scheduled event will forfeit all funds except the security deposit. There are **no refunds due to weather** except those that cause emergency park closures and or park emergencies. COVID-19 approved cancellations only apply to mandatory emergency park closures.

**DRONES**

The launching, flying and landing of drones and other devices usage is prohibited within Henderson Beach State Park. Except in case of emergency when human life is endangered.

**MEDIA RELEASE**

By initialing here you are authorizing Friend's of Emerald Coast State Parks and Henderson Beach State Park to use any photos and videos from your event for promotional purposes on our website and social media.

**DECORATIONS**

*The following items are prohibited on the beach:*

Balloons	Glass	Artificial Flowers	Rice
Bird Seed	Sparklers	Glitter	Confetti
Tiki Torches	Bonfires	Crazy String	Fireworks
Candles	Chinese Lanterns	Chandeliers	

The use of real or artificial flower petals are prohibited on the beach for ceremony isles. Bags of tiny starfish are available for purchase at fecsp.org or through the park office (1,000 Tiny Starfish for \$30).

**ALCOHOL**

Is only permitted in the park after 6:30 (sunset), for After-Hours events once the park is closed to the public. Henderson Beach State Park prohibits the consumption of alcohol while the park is open to the public (8:00am-sunset). Alcohol must be kept inside the pavilion at all times. Event staff will be onsite to insure beverage rules and laws are being followed.

**PARKING**

Henderson Beach State Park is a popular destination for many. Parking is located near the beach access, however due to seasonality, parking may be limited and carpooling is recommended. No vehicles (including vendor vehicles and equipment may be left in the parking lot overnight.

**SETUP & CLEANUP**

The Park closes at Sunset. Everything must be completed within the specified time period reserved.

\_\_\_\_\_ The actual setup, takedown, and cleanup is the client's responsibility. If cleanup is required by event staff, this will result in additional charges.

**PANDEMIC FORCE MAJEURE CLAUSE**

\_\_\_\_\_ Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

Beach Ceremony Fee: \_\_\_\_\_

Rehearsal Fee (if applicable): \_\_\_\_\_

Security Deposit: **\$ 250** \_\_\_\_\_

**Total Amount Due:** \_\_\_\_\_

Client's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Friends Signature (park staff): \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Please return the signed agreement to [events.annemarie@gmail.com](mailto:events.annemarie@gmail.com).  
If paying by check, please make payable to FECSP, and mail or deliver to:  
**17000 Emerald Coast Parkway, Destin, FL 32541.**

Once the contract and payment have been confirmed a confirmation letter and receipt of payment will be emailed or mailed to client as final confirmation.

*Check here if paying by check*

*For Park Staff Use Only*

Date Received: \_\_\_\_\_

Check Number \_\_\_\_\_

**Credit Card Authorization:**

Card Type:     MasterCard     VISA:     Discover:     AMEX:  
 Other: \_\_\_\_\_

Cardholder Name (as shown on card):

Card Number: \_\_\_\_\_

Expiration Date (mm/yy): \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*I authorize Friends of Emerald Coast State Parks to charge the agreed amount listed above to my credit card provided above. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.*

Cardholder Signature: \_\_\_\_\_

Print Cardholder Name: \_\_\_\_\_

Date: \_\_\_\_\_



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